

Luke

45supp01



"Bell, Charlie"  
<cbell@dlgf.in.gov>  
12/06/2007 11:38 AM

To "Jorczak, Tim" <tjorczak@dlgf.in.gov>, "Elliott, Sharon"  
<shellott@dlgf.in.gov>  
cc "Andrew S. Holloway" <aholloway@crowechizek.com>  
bcc  
Subject RE: Re: Information Request

2 things.

- 1) Wow! A whole ream?
- 2) Ok. We will expect it next week.

Charlie Bell

Director of Operations

Department of Local Government Finance

100 N Senate Ave, Room N1058

317-232-3759

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**From:** Jorczak, Tim  
**Sent:** Thursday, December 06, 2007 9:39 AM  
**To:** Elliott, Sharon  
**Cc:** Bell, Charlie; 'Andrew S. Holloway'  
**Subject:** RE: Re: Information Request

That should be acceptable, Sharon. I will run it by Charlie, however, just in case, and will let you know if this changes.

Thanks for your help. TJ

Sincerely,

Tim Jorczak

Department of Local Government Finance

317-234-5675

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**From:** Elliott, Sharon

**Sent:** Thursday, December 06, 2007 9:28 AM

**To:** Jorczak, Tim

**Subject:** RE: Re: Information Request

Tim:

Lake County has assured me that I will be able to get all the contract information that we are requesting by today. I really have no idea what he is printing but he says he is using a whole ream of paper. So if that is the case I won't be able to mail it to the agency, however, I will be at the office next Thursday for the Christmas party.

Sharon Elliott

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**From:** Jorczak, Tim

**Sent:** Wednesday, December 05, 2007 9:37 AM

**To:** Adair, Don; Bennington, Tom; Bucy, Miranda; Chattin, Kim; Daly, Ken; Eggermann, Dan; Elliott, Sharon; Hardy, Melissa; Hemming, Jim; Hudson, Wayne; Huntworth, Vikki; Knee, Terry; Lessaris, Linda; Norris, Robert; Ott, Kurt; Purlee, Bob; Schoeff, Jayne; Snyder, Gail; Stinson, Ron; Stockhoff, Catherine; Davis, Everett; Deniston, Mike; Lukomski, Joe; McKinney, Steve; Raskosky, Phil; Toumey, John

**Cc:** Bell, Charlie; Wood, Barry; Mallers, John; Voris, Victoria (DLGF)

**Subject:** RE: Re: Information Request

Dear Field Staff,

Thank you for your assistance in working with the counties to get these contracts submitted. As a follow-up, I would ask that you have county officials pay particular attention to the letter and the information we are requesting. In addition to contracts, we have also asked in the letter that counties submit a listing of specific expenditures with the vendors in each contract provided for the previous 3 years, as well as any currently planned future expenditures.

Thank you again for your efforts. If you or the county have questions about this, I will be glad to assist you in whatever way possible.

Sincerely,

Tim Jorczak

Department of Local Government Finance

317-234-5675

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**From:** Jorczak, Tim

**Sent:** Monday, December 03, 2007 10:33 AM

**To:** Adair, Don; Bennington, Tom; Bucy, Miranda; Chattin, Kim; Daly, Ken; Eggermann, Dan; Elliott, Sharon; Hardy, Melissa;

Hemming, Jim; Hudson, Wayne; Huntworth, Vikki; Knee, Terry; Lessaris, Linda; Norris, Robert; Ott, Kurt; Purlee, Bob; Schoeff, Jayne; Snyder, Gail; Stinson, Ron; Stockhoff, Catherine; Davis, Everett; Deniston, Mike; Lukomski, Joe; McKinney, Steve; Raskosky, Phil; Toumey, John

**Cc:** Bell, Charlie; Wood, Barry; Mallers, John; Voris, Victoria (DLGF)

**Subject:** Re: Information Request

<< File: (1) Contract Field Staff Assignments.xls >> << File: County Contract Letter.09242007.pdf >> << File: No Confirmation of Certification and-or Date Took Office.xls >>

Dear Budget and Assessment Field Staff,

As you know, in recent months the Department has been stepping up its efforts to acquire and maintain records and information related to how counties are administering the property tax system. As a part of these efforts, on September 26 the Department sent out a public information request to all County Auditors for copies of all executed contracts and agreements related to their current CAMA, property tax management software agreements and related support obligations. To date there are several counties that have not yet forwarded this information to us.

With this in mind the Operations Division, in conjunction with Budget Division Director John Mallers and Assessment Division Director Barry Wood, is asking for your help in assisting counties to deliver this information to us. After reviewing county assignments between the two divisions, we are asking specifically for your help with bringing one or two counties into compliance with this request. I have attached a spreadsheet that lists the assignments by field staff member. It is vital that we receive this information as quickly as possible; therefore, please work with your assigned county(-ies) to have these items forwarded to us **no later** than December 14th, 2007.

I have attached a copy of the letter which details the kinds of contracts and information we're requesting. The letter provides instructions on how counties can submit this information, either by mail or electronically, to the Department. If you have any questions about this request, please feel free to contact me at [tjorczak@dlgf.in.gov](mailto:tjorczak@dlgf.in.gov) and I will be glad to assist you.

Additionally, please check the attached spreadsheet for the Counties you sent emails to on 11/20 in order to update the DLGF on their Certification status and Date they took office. There are a few Counties where DATA was not copied on the email responses, and we would appreciate your help in gathering these last few. (If there is no response, please let us know that as well. I know for a few Counties on the list, the last update we received from you was that you had received no response, but if you have received a more recent update, we would appreciate you letting us know that as well.)

There are also 5 Counties in which DATA was not copied on the original email that went out to the County on 11/20, and we would like a copy of that for our files. (Those Counties are highlighted in green)

Last but not least, since no emails were sent to Monroe and Pulaski Counties because they had already submitted their Pay 08 data, we would ask the field representatives for these Counties to please follow up with the County Assessor to obtain their certification status and date they took office so we have a complete listing.

Our apologies if you have forwarded the certification and election information to us in the last few days, as we are processing as quickly as possible. If you have sent the information for a particular County to DATA since 11/30/07, please disregard that County listing.

Please forward the above requested correspondence with regards to the 11/20 email and certification status to [data@dlgf.in.gov](mailto:data@dlgf.in.gov), please feel free to email Vicki Voris at [VVORIS@dlgf.in.gov](mailto:VVORIS@dlgf.in.gov) if you have any questions about this information.

Thanks so much for all your help in gathering this information!

Sincerely,

Tim Jorczak

Department of Local Government Finance

317-234-5675